

**FIRST EVANGELICAL LUTHERAN  
CHURCH ENDOWMENT FUND  
GRANT  
APPLICATION**

The First Lutheran Church, Greensboro, N. C., established an Endowment Fund in 1990. The purpose of this fund is to enhance the mission of First Lutheran Church apart from the general operation of the congregation.

Believing that Christian Stewardship involves the management of all the gifts God has given us, it is the desire of the congregation to encourage, receive and administer these gifts in accordance with the by-laws of this church. The by-laws state that income from this fund may be distributed annually. For more information, please see First Lutheran Church's by-laws (pages 16-19) on the website [www.firstlutheran.com](http://www.firstlutheran.com). Each year the Endowment Fund Committee determines the amount to be disbursed according to the by-laws.

Applications for the funds will be accepted from members of the congregation, pastors and staff, and church committees. In an effort to service the needs in our community, not-for-profit organizations in Guilford County may also apply. (Co-sponsored by an FLC member) Applications may be obtained from and should be returned to the church office. This year we have added an option to return your application electronically to [flcendowment@gmail.com](mailto:flcendowment@gmail.com).

The Endowment Fund Committee has the final approval of all requests.

Below is a schedule of the annual grant allocation process for the Endowment Fund.

**2017 ANNUAL GRANT APPLICATION  
PROCESS**

October	Publication of fund availability and application procedures
October 8	Grant Workshop Sunday at 10 am at FLC
December 4	Applications due in church office
December 31	Applicants informed of decision and funds disbursed

## FIRST LUTHERAN CHURCH ENDOWMENT FUND APPLICATION

Date: \_\_\_\_\_ Amount Requested: \$ \_\_\_\_\_

1. Name of Applicant: \_\_\_\_\_  
(individual/organization /church committee)

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Day \_\_\_\_\_ Night

2. Purpose of Request, include the following (Be specific. Attach separate sheet.):

- a. Name of Project:
- b. Project Start and End Date:
- c. Plan for the project (Attach drawings, quotes, etc.):
- d. Population served:
- e. Itemized budget for the project:
- f. Funding from other sources:
- g. If a recurring expense, how will it be funded in the future?

3. Have you received funds from First Lutheran Church Endowment Fund in the past?

YES\_\_\_ NO\_\_\_

a. If yes, how much (approximate)? \_\_\_\_\_

4. Will this request affect any First Lutheran Church divisions? YES\_\_\_ NO\_\_\_

If yes, please circle:

Administration, Community Ministries, Congregational Wellness, Property,  
Personnel, Stewardship, Worship, Youth or Children's Ministry

Signature of Division personnel: \_\_\_\_\_

5. Are you a Luther Friend? YES\_\_\_ NO\_\_\_ (For more information please visit  
<http://www.firstlutheran.com/serve/serve/endowment-fund>)

6. If you are awarded a grant, would you be willing to write an article for our church  
newsletter with pictures? YES\_\_\_ NO\_\_\_

7. If you are awarded a grant, please provide documentation at the completion of your project  
with a summary of how those dollars impacted the community as well as an itemized list  
of expenses.

\_\_\_\_\_Applicant Initials

8. If the project is not started, the project date is changed to the next calendar year or if  
endowment dollars are not completely used, please contact FLC Endowment Committee.

\_\_\_\_\_Applicant Initials

Applicant Signature (Sign & Print Name) \_\_\_\_\_

Sponsor Signature (If Applicant is not an FLC member) \_\_\_\_\_