



2018-2019 Mission & Ministry
First Evangelical Lutheran Church
Greensboro, Inc.

www.firstlutheran.com

336-292-9125

FLC 2018-2019 Mission & Ministry Financial Resources Worksheet

	2017-2018 Budget		2018-2019 Budget Request		
	Ministry Area Budgets	% of 2017-2018 Budget	Ministry Area Budgets	% of 2017-2018 Proposed Budget	Page #
Personnel	\$ 684,114	66.7%	\$ 735,868	68.5%	2
Administration					
Office Supplies, Equipment and Insurance	\$ 61,250	6.0%	\$ 60,700	5.7%	3
Utilities, Building & Grounds Maintenance	\$ 132,000	12.9%	\$ 131,000	12.2%	
Office Equipment Fund	\$ 2,500	0.2%	\$ 2,500	0.2%	
Capital Replacement Fund Property	\$ 24,000	2.3%	\$ 24,000	2.2%	
Maintenance Fund	\$ 18,000	1.8%	\$ 18,000	1.7%	
Council					
ELCA Mission Support	\$ 50,000	4.9%	\$ 50,000	4.7%	4
Synod Assembly	\$ 1,140	0.1%	\$ 1,500	0.1%	
Reformation 500th Anniversary	\$ 2,000	0.2%	\$ -	0.0%	
Worship & Music	\$ 8,700	0.8%	\$ 8,700	0.8%	4
Lifelong Faith Formation					
Children's Ministry	\$ 9,050	0.9%	\$ 9,050	0.8%	5
Youth & Family Ministry	\$ 8,400	0.8%	\$ 8,400	0.8%	6
Lifelong Learning for Adults	\$ 2,500	0.2%	\$ 2,500	0.2%	6
Congregational Wellness	\$ 1,800	0.2%	\$ 1,955	0.2%	7
Community Ministries					
New Beginnings Class	\$ 200	0.1%	\$ 200	0.1%	8
Greensboro Urban Ministry	\$ 9,500	0.9%	\$ 9,500	0.9%	
Mobile Meals	\$ 5,000	0.5%	\$ 5,000	0.5%	
Other Benevolence	\$ 3,100	0.3%	\$ 3,100	0.3%	
Stewardship/Generosity	\$ 1,800	0.2%	\$ 2,250	0.2%	9
Total	\$ 1,025,054		\$ 1,074,223		

Carryover Balance Projection as of 4/30/28 = \$32,063

Income Projection 2018-2019

\$1,090,180

Personnel Budget Planning Supplement

	PROGRAM ACTION:	2017-2018 Budget	2018-2019 Budget Request
A.	Staff Wages and Salaries (includes a 2.0% COL raise)	523,173	544,946
B.	Substitutes for Vacationing Staff	3,700	2,500
C.	Staff Benefits	111,695	146,107
D.	Payroll Taxes	33,726	30,470
E.	Professional expenses (staff mileage & pastoral expenses)	6,000	5,500
F.	Staff Retreats (3 per year)	1,260	1,260
G.	Continuing Education/Resources	4,560	4,920
	Total \$ Needed	\$684,114	\$735,868

- A) This includes wages for the second pastor position and reduction to 20 hours for our Financial Administrator.
- C) Staff Benefits based on current rates for the Silver Plan plus a 10% increase for 2019. 7 staff members have benefits.

Administration Division Budget Planning Supplement

	PRORGAM ACTION:	2017-2018 Budget	2018-2019 Budget Request
A.	Paper and Supplies	3,100	3,000
B.	Postage (meter lease, maintenance and supplies as well as postage)	4,200	3,300
C.	Telecommunications (landline, cell and internet)	8,700	8,700
D.	Computerware (software/support, web hosting, Constant Contact, Google licenses, miscellaneous hardware)	3,750	3,500
E.	Insurance (property, liability, workers' comp.)	17,250	17,250
F.	Copiers (lease, excess and color copies, staples)	23,000	23,000
G.	SAFE Program (background checks)	1,500	750
H.	Utilities (electricity, natural gas, water and sewer)	83,000	83,000
I.	Facility maintenance (inside, outside, HVAC)	23,000	23,000
J.	Janitorial Supplies and Equipment	6,000	5,000
K.	Groundskeeping and Landscaping	20,000	20,000
L.	Transfers to Capital Replacement Fund	24,000	24,000
M.	Transfers to Property Maintenance Fund	18,000	18,000
N.	Transfers to Office Equipment Fund	2,500	2,500
O.	On-Line Giving Fees	900	1,200
	TOTAL \$ Needed	\$238,900	\$236,200

Short/Long term expenses: Parking Lot repave = \$ 25,000; Phone system replacement = \$7,500; Hearing Loop (CC & CWS) = \$19,000; Community Center flooring; Traditional Worship Room updates; Air handlers (5) have exceeded their life expectancy; Contemporary Space projectors*;

Council Budget Planning Supplement

ELCA Mission Support and Synod Assembly

	PROGRAM ACTION:	2017-2018 Budget	2018-2019 Budget Request
A.	ELCA Mission Support	50,000	50,000
B.	Synod Assembly	1,140	1,500
C.	Reformation 500th Anniversary Celebration	2,000	0
	TOTAL \$ Needed	52,000	51,500

a. Synod request for 2018 was \$102,604

Worship Ministries Budget Planning Supplement

	PROGRAM ACTION:	2017-2018 Budget	2018-2019 Budget Request
A.	Support of music groups - Additional Projects include special music for Advent/Christmas, Spring Program – money can be allocated from McIver Fund for Special Artists	\$1,700	\$1,700
B.	Maintenance of keyboard and pianos	1,000	1,000
C.	Audio/visual equipment	2,500	2,800
D.	Recording ministry (CD's, CD jackets, postage for mailing, maintenance on duplicating machine)	400	400
E.	Resources for congregation and staff (copyrights, professional organization memberships, worship planning resources)	1,500	1,500
F.	Altar Guild (communion supplies, linens, candles; communion in traditional every week)	1,300	1,000
G.	Instrument maintenance other than pianos, organ and keyboard	300	300
	TOTAL \$ Needed	\$8,700	\$8,700

Short/Long range expenses: Cleaning organ pipes = \$17,000; A/V replacements* = \$11,000.

Children's Ministry Budget Planning Supplement

	PROGRAM ACTION:	2017-2018 Budget	2018-2019 Budget Request
A.	Exploring the Sacraments	300	300
B.	Sunday Morning Faith Formation	1,000	1,000
C.	Day Retreats and Family Programs/Seasonal Cross-Generational Events/3rd – 5th Grade Youth Group	2,150	2,150
D.	Summer Day Camp	200	200
E.	Scholarships for FLC children	600	600
F.	Vacation Bible School (VBS)	2,700	2,700
G.	Materials Cost	1,050	1,050
H.	Nursery	250	250
I.	Milestone Celebrations	100	100
J.	Baptismal Gifts and Support	300	300
K.	Bibles for 5th Graders	400	400
	TOTAL \$ Needed	\$9,050	\$9,050

Youth & Family Ministries Budget Planning Supplement

	PROGRAM ACTION:	2017-2018 Budget	2018-2019 Budget Request
A.	Faith Formation & Leadership Lifelong Faith Formation Curriculum, resources & supplies	500	500
	AFFIRM Retreat (Nov. 16-18, 2018) & Deposit for 2019 Retreat	2,000	1700
	Leadership Equipping Adults working with Youth	240	0
B.	Community Building Resources Gr. 6-12, RAD experiences	300	400
	Rising Up, team building retreats, BYG-er, winter fun deposits & supplies	2,000	2000
C.	Mission & Serving Others Incl. projects selected by individual youth & youth groups		
	Summer 2019 mission/retreats includes deposits, supplies for trips	1,500	2000
	NC LYO events support – pays for 4 adults to attend with youth	560	600
D.	Scholarships Makes retreats, youth group activities and mission affordable to all youth members	1,200	1000
E.	Hospitality Youth Faith Center supplies & maintenance	100	200
	TOTAL \$ Needed	\$8,400	\$8,400

Lifelong Faith Formation: Adult Ministry Budget Planning Supplement

	PROGRAM ACTION:	2017-2018 Budget	2018-2019 Budget Request
A.	Equipping Laity: Seed money for leadership development and faith formation, including seminars, conferences, retreats, workshops, books, lectures, etc.	1,000	1,100
B.	Discipleship: Resources (curriculum, multi-media, etc.) for adult Sunday morning classes, Small Groups ministry, Bible Studies, Seekers, Devotionals, etc.	1,200	1,100
C.	Library: Supplies & materials, equipment repair/replacement	300	300
	TOTAL \$ Needed	\$2,500	\$2,500

Congregational Wellness Budget Planning Supplement

	PROGRAM ACTION:	2017-2018 Budget	2018-2019 Budget Request
A.	Fellowship: Supplies to facilitate Fellowship Events and Sunday AM Coffee/Cafe Ministry	700	700
B.	Kitchen Supplies: Supplies to maintain a working kitchen	200	180
C.	Bereavement Ministry: When donated items are not available or sufficient	300	425
D.	Care & Encouragement: Supplies & Resources for Home Communion, Chaplains, etc.	175	250
E.	Chair Yoga: Supplement to Chair Yoga Dedicated Fund	425	400
	TOTAL \$ Needed	\$1,800	\$1,955

NON-BUDGETED WELLNESS & MINISTRIES SPENDING FOR ONE YEAR 4/1/17 – 3/31/18

Community Ministries Funds	\$81,346
Member Assistance (Pastor's Discretionary Fund)	\$22,309
Congregational Ministries Funds (FACEOUT, Knitting, etc.)	\$7,942

TOTAL \$111,597

Community Ministries Budget Planning Supplement

	PROGRAM ACTION:	2017-2078 Budget	2018-2019 Budget Request
A.	To fight hunger and poverty, give \$9,500 to Greensboro Urban Ministry and 250 volunteers	9,500	9,500
B.	For hunger, give \$5,000 to Mobile Meals and 20 volunteers every fourth Monday to deliver meals to homebound persons	5,000	5,000
C.	To invite others, provide \$200 for supplies connected with a New Beginnings class at least 3 times a year for prospective members	200	200
D.	To fight homelessness, provide \$1,000 to Interactive Resource Center and 10 volunteers	1,000	1,000
E.	Provide \$1,000 and 15 volunteers to Food Assistance, Inc. to fight hunger among older adults in Guilford County	1,000	1,000
F.	To be a Covenant Church with Bread for the World, a Christian advocacy group	300	300
G.	To provide shelter for families at YWCA Family Shelter.	0	800
H.	Weaver Extension (WE) shelter supplies, including food, to either or both the men's and women's shelters. This was moved to YWCA Family Shelter for 2018-19.	800	0
	Total \$ Needed	\$17,800	\$17,800

Stewardship/Generosity Budget Planning Supplement

	PROGRAM ACTION:	2017-2018 Budget	2018-2019 Budget Request
A.	Mission Appeal	600	600
B.	Offering Envelopes	750	750
C.	Care of Creation	150	0
D.	Online giving costs*	0	0
E.	Generosity Update Mailings	0	900
	TOTAL \$ Needed	\$1,500	\$2,250

E. This line was moved to Administration in 2017-18. It is used for contributions and for payments to children's and youth events as well.