

POLICY, RULES AND REGULATIONS GOVERNING THE USE OF
FIRST LUTHERAN MEMORIAL GARDEN

First Evangelical Lutheran Church of Greensboro, Inc., has designated an area of the Church property to be used for Church-yard interments and to be known as the FIRST LUTHERAN CHURCH MEMORIAL GARDEN. The designated area complies with the provision of local laws and ordinances.

The MEMORIAL GARDEN is to be managed in perpetuity by the Property Committee of First Lutheran Church. All records shall be kept in the church office by the Director, Administration Ministries.

To make arrangements for interment or reservation of plots, the Church member or family member shall contact the Director, Administration Ministries. All agreements for reservation of a plot in the MEMORIAL GARDEN shall be executed by the Director, Administration Ministries, or one of the pastors. This must be signed off by the Council President.

The following rules and regulations, adopted by the Council of the First Lutheran Church, are set forth here for the guidance of all. No part of the rules and regulations shall be suspended, repealed, annulled, altered or amended unless such change is proposed in writing, presented to the Property Committee and subsequently approved and adopted by Council. The Property Committee shall review policies and costs periodically and submit recommendations to the Church Council as changing conditions require.

1. **ELIGIBILITY:** Any baptized or confirmed member of First Lutheran Church as well as his or her immediate family. Immediate family is defined as spouse, children (step and adopted included) and parents (step and adopted included). These persons shall be eligible for Church-yard interment in accordance with applicable provisions of the Greensboro City Code.
2. **LIMIT OF USE:** Church-yard interments shall be limited to interring the ashes of the cremated human dead.
3. **LOCATION:** The initial location shall be an area on the Church yard as shown on the locator drawing as approved by the City of Greensboro and the Church Council in 1981.
4. **COSTS:** At the time of reservation of a plot, a fee of \$500.00 per person shall be paid. This fee shall cover the cost of opening and closing the plot, purchasing and placing the **temporary** marker and maintaining the MEMORIAL GARDEN. For multiple interments in a single plot at separate times, *the full fee shall apply and shall be due and payable at the time of reservation.* The cost of any services requested for an undertaker is the responsibility of the family. **The Church will order a permanent marker from the supplier, and the cost shall be paid by the family directly to the supplier.**

5. **MULTIPLE INTERMENTS IN THE SAME PLOT:** The ashes of spouses may be interred in the same plot. At the time of the reservation, a separate agreement shall be executed for each spouse and the appropriate fee for both interments paid.
6. **RECORDS:** The following information shall be kept in a current status at all times: (a) plat showing all numbered plots; (b) list of reserved plots; (c) list of plots used, stating names and dates of birth and death; (d) financial records, and (e) any other information deemed necessary by the **Director, Administration Ministries**, and/or the Property Committee.
7. **SEQUENCE OF INTERMENTS:** Interments shall be in the numbered sequence shown on the plat. Interments will be in the next unused plot. The exception would be when a plot adjacent to a used one has been reserved and an engraved marker is purchased and placed on that specifically reserved plot.
8. **RESERVATION OF PLOTS FOR INTERMENT RIGHTS:** Plots for interment in the MEMORIAL GARDEN shall be available upon payment of the fee in effect at the time of the reservation. The reservation of a plot and the payment of the fee does not convey ownership of the plot to the individual, but gives the right to interment of cremated remains.
9. **PLOTS AND INTERMENTS:** The opening shall be sized to accommodate the container of ashes which is not to exceed 8" in diameter and 12" in height and shall be constructed of non-deteriorating or non-biodegradable material (e.g., metal, ceramic or plastic). The depth of the opening shall be sufficient to provide a minimum of 6" of cover over the uppermost container.
10. **MARKER:** Each plot shall have a 12" x 12" x 4" marker of granite stone. All markers shall be Georgia granite and placed **by the supplier for uniformity**.
11. **INSCRIPTIONS:** Inscriptions on the marker shall consist only of the full name of the deceased and dates of his or her birth and death as per our agreement with the monument company. In cases of multiple interments, both names and dates shall be on a single stone. Due to limited space and desire for uniformity, epitaphs will not be permitted.
12. **LANDSCAPING:** First Lutheran Church shall maintain the MEMORIAL GARDEN. All landscape treatment and plantings shall be provided only at the direction of the Property Committee. Trees, shrubs and flowers shall be planted only in designated areas per the landscape plan as revised in 1988. **Flowers or flags of any kind, natural or artificial, will not be permitted on the gravestones.**
13. **rites:** Interment Rites shall be as prescribed by the Pastors of the Church.
14. **COVENANTS:** For purpose of control, there shall be a form prepared and executed by all involved parties for each interment, setting forth the rights of the parties, including specifically a provision granting full authority of the Church to exhume and reinter ashes if, for any reason, the MEMORIAL GARDEN should be relocated.